

**Wisconsin Enterprise Architecture Team (WEAT)**  
**February 7, 8:30 – Noon, DOA Building, Yahara Room (Conf Rm 122)**

**Invited Attendees:**

**WEAT Voting Members:**

- Doug Bingenheimer, (Team Leader/Chief Enterprise Architect - DET)
- Keith Hazelton (UW representative)
- Bud Borja (Milwaukee Co., local government representative)
- Mickey Crittenden (Rock Co., local government representative)
- Jay Jaeger (DOT, large state agency representative)

- Diane Kohn (DWD, large state agency representative)
- Judy Heil (DET customer service rep)

Team Facilitator - Tekla Wlodarczyk (DET Administrator's Office, Enterprise Architect)

**DET Representatives**

- Max Babler (DET Operations Representative)
- Allen Poppe (DET Development Representative)
- Erik Mickelson (Enterprise Process Integration)
- Rob Keis (DET Security Team Leader)
- Kevin Acker (SIS Technical Lead)
- Mike Lettman (DET, Chief Information Security Officer)

**Agenda**

#	Time	Item	Presenter	Item Description	Discussion	Action Item(s)	Responsible Person	Due Date
1	8:30	Questions Regarding SIS Documents Currently Under Review	Kevin Acker					
2	9:00	Overview of Upcoming Security-related Policies, Procedures and Standards for WEAT REview	Mike Lettman					
	10:00	BREAK						
3	10:00	"Enterprise Architecture" Versus "Technical Architecture"	Jay Jaeger & Kevin Acker	Define "enterprise architecture" versus "technical architecture."  Intended Purpose?				
4	10:30	2006 WEAT Proactive initiatives	Tekla Wlodarczyk	1) Edit list from brainstorming 2) Select priorities 3) Begin planning				
5		Other?						

**WEAT Actions since Last Meeting 01/24/06**

Date Completed	Item	Description	Next Steps
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Date Completed	Item	Description	Next Steps
01/26/06	Review #2	1) 63 V_02 Support Tools Recommendation - Remote Access 120105.doc 2) 65 V_01 Server Virtualization Standard.doc	Review concluded. Comments sent to document authors. Following revisions, this will go to WEAT vote.
02/06/06	Review #3	67 V_02 Clustering Recommendation - Review Only	Review due February 6.
02/02/06	Vote #8	Voting on 26 V.04 SAN Configuration Technical Design based on revisions suggested by WEAT.	Vote due February 2.
01/10/06	Vote #9	Voting on 34 Oracle Instance Sharing Standard During Migration V.03	Vote due February

**Items To Bring To CIO**

Item	Description	Next Steps	Responsible Party	Due Date
Product Selection Process	Find out more about the technology selection process or strategic procurement process.	Ask Matt for his views/guidance on WEAT's role.	Doug Bingenheimer	Undermined
DET's Core Competencies	Do we know what DET's core competencies are, or is there is some effort underway to document these?	Ask Matt.	Doug Bingenheimer	Undermined

**Outstanding Items**

Item	Description	Next Steps	Responsible Party	Due Date
WEAT Membership	Fill vacancies. <ul style="list-style-type: none"> <li>• Doug Bingenheimer (CEA - DET representative - only votes to break ties)</li> <li>• Mickey Crittenden (Rock Co., local government representative)</li> <li>• Bud Borja (Milw Co, local government representative)</li> <li>• Jay Jaeger (DOT, large state agency representative)</li> <li>• Diane Kohn (DWD, large state agency representative)</li> <li>• Keith Hazelton (UW representative)</li> <li>• Judy Heil (DET customer service rep)</li> <li>• DET operations architect rep (vacancy)</li> <li>• Small agency rep (vacancy)</li> <li>• Small agency rep (vacancy)</li> <li>• Applications management rep (vacancy)</li> </ul>	<ul style="list-style-type: none"> <li>• Identify nominees</li> <li>• Obtain approval from candidate's agency</li> <li>• Appointment by CIO</li> </ul>	Doug Bingenheimer	Current work
Extranet for WEAT	If WEAT is to truly have an extended enterprise focus then the WEAT information needs to be available to the extended enterprise.	<ul style="list-style-type: none"> <li>• Research options / needs in context of website content publishing project (see improvements plan)</li> <li>• Identify if this is currently possible.</li> </ul>	Tekla Włodarczyk	February

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Possible need for a formalized forum within WEAT process for review and comment by agencies / stakeholders	One issue regarding WEAT's role is that there is no other formalized forum for review or comment by agencies / stakeholders. This type of review should be worked into the process in the future.	<ul style="list-style-type: none"> <li>Develop the desired process / workflow.</li> <li>Publish process</li> <li>Communicate Process availability (Push info?)</li> </ul>	Tekla Wlodarczyk	Long-term

**Future Agenda Items**

Suggested Meeting Date	Item	Contact	Description
February – 2 <sup>nd</sup> meeting	WEAT's Role in Review of Agency Strategic Plans	Doug Bingenheimer	Need to determine what WEAT's role: 1) Should WEAT be involved in reviewing and perhaps recommending action to the CIO on the agencies' strategic plans and 2) WEAT review to identify multi agency needs / enterprise opportunities and input into things that might be on WEAT's proactive agenda.  NOTE: Actual strategic plan requirements from DET have not yet been finalized.
April – 1 <sup>st</sup> meeting	NT 4 & Exchange 5.5	Max Babler	Discuss issues regarding continuing need for support / maintenance – plan for this sunset technology
February	Informational Filing	Jay Jaeger	A question was raised that outside of SIS, how will WEAT find out about efforts/projects occurring that will have a strategic impact on enterprise architecture. WEAT suggested developing an “informational filing” process in which as a part planning projects that met a certain criteria, the project team would complete information on some type of form and submit to WEAT.